

# MAPÚA

# STUDENT EXCHANGE PROGRAM

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**INFORMATION SHEET FOR INBOUND STUDENTS**

**A.Y. 2018-2019**

**3<sup>rd</sup> and 4<sup>th</sup> Quarters (February – July 2019)**

## CONTACT INFORMATION

University Name	<b>Mapúa University (MU)</b>
Website	<a href="http://www.mapua.edu.ph">www.mapua.edu.ph</a>
Office	<b>Office of International Programs and Career Services</b>
Address	Ground Floor, Admissions Building Mapúa University 658 Calle Muralla, Intramuros, Manila 1002 Philippines
Contact Number	Tel. No. +63 (02) 247-5000 loc. 1404; Direct Line +63 (02) 336-6102 Fax. No. +63 (02) 524-5570
Generic Email Address	<a href="mailto:international.programs@mapua.edu.ph">international.programs@mapua.edu.ph</a>
Point Persons	<p><b>Ms. Rosette Eira E. Camus</b> Director for International Programs and Career Services <a href="mailto:reecamus@mapua.edu.ph">reecamus@mapua.edu.ph</a></p> <p><b>Ms. Sheina B. Salvador</b> Coordinator for International Students (Inbound and Outbound) <a href="mailto:sbsalvador@mapua.edu.ph">sbsalvador@mapua.edu.ph</a></p> <p><b>Ms. Marjorie Orantes</b> Assistant for International Students (Inbound and Outbound) <a href="mailto:maorantes@mapua.edu.ph">maorantes@mapua.edu.ph</a></p>



## ACADEMIC CALENDAR

<b>Quarter</b>	<b>Period</b>
First	August to October
Second	November to January
Third	February to April
Fourth	May to July



## CALENDAR FOR ACADEMIC YEAR 2018-2019

<b>Third Quarter</b>	
Registration	January 29 – February 1, 2019
Classes start	February 4, 2019
Midterm	March 11 – 16, 2019
Finals	April 15 – 17, 2019, April 22 – 24, 2019
Classes end	April 24, 2019
<b>Fourth Quarter</b>	
Registration	May 7 – 10, 2019
Classes start	May 13, 2019
Midterm	June 17 – 22, 2019
Finals	June 22 – 27, 2019
Classes end	June 27, 2019



## HOLIDAYS

<b>Regular Holidays 2018</b>	
Bonifacio Day	November 30
Christmas Day	December 25
Rizal Day	December 30
<b>Special Non-Working Holiday 2017</b>	
All Saints' Day	November 1
Last day of the year	December 31
<b>Regular Holidays 2019</b>	
New Year's Day	January 1

## ADMISSION

Number of exchange student can be admitted	Depends on the agreement with the Partner University
Number of quarter can be enrolled	Depends on the agreement with the Partner University
Number of units can be enrolled	Maximum of 15 units per quarter
Application/Nomination deadline	December 15, 2018
Requirements	<ul style="list-style-type: none"> <li>• Accomplished application form</li> <li>• Copy of passport (bio page)</li> <li>• Certificate of enrolment issued by the Home University</li> <li>• Academic transcript issued by the Home University</li> <li>• Copy of TOEIC/ TOEFL/IELTS certification or a letter from Home University that certifies the student's English-language skills. <b>Exception for Native English speaker.</b></li> </ul>
Selection	Mapúa will notify the Home University thru its International Affairs Office on the qualified/accepted applicants
Pre-departure from Home University	<p>Home University thru its International Affairs Office shall forward the following to Mapúa:</p> <ul style="list-style-type: none"> <li>• Copy of confirmed flight ticket of the student</li> <li>• Copy of Medical certificate</li> <li>• It is recommended to acquire insurance at the country of the Host University</li> </ul>
Other information provided to Partner University	<ul style="list-style-type: none"> <li>• Courses are taught in English</li> <li>• Course list</li> <li>• List of recognized dormitories</li> </ul>

## PROGRAMS

<p><b>Intramuros Campus</b> 658 Muralla St, Intramusros, Manila 1002</p>	<p>AB Psychology, BA Digital Film, Bachelor of Multimedia Arts, BA Advertising Design, BA Broadcast Media, BA Digital Journalism, BS Architecture, BS Biological Engineering, BS Chemical Engineering, BS Chemistry, BS Civil Engineering, BS Computer Engineering, BS Construction Engineering &amp; Management, BS Education Technology, BS Electrical Engineering, BS Electronics Engineering, BS Environmental &amp; Sanitary Engineering, BS Geological Science &amp; Engineering, BS Geology, BS Industrial Design, BS Industrial Engineering, BS Interior Design, BS Management Science &amp; Engineering, BS Manufacturing Engineering, BS Materials Science &amp; Engineering, BS Mechanical Engineering, BS Physics, BPE in Sports and Wellness Management, BS Psychology, BS Service Engineering Management and BS Technical Communication</p>
<p><b>Makati Campus</b> 333 Sen. Gil J. Puyat Ave, Makati 1200</p>	<p>BS Accountancy, BS Business Administration, BS Computer Science, BS Entertainment and Multimedia Computing, BS Entrepreneurship, BS Hotel &amp; Restaurant Management, BS Information Systems and BS Information Technology</p>



## OTHER OFFERINGS TO EXCHANGE STUDENT

Immersion programs	Welcome Program Student Buddy Program Organization Immersion Cultural Immersion International Students' Fair
Trips	Cultural trip Industry trip



## FEES (Estimated)

Tuition fee	Waived at Mapúa, shall be paid at the Home University
Special Study Permit (SSP) – <i>mandated by the Philippine Bureau of Immigration</i>	Requirements <ul style="list-style-type: none"> <li>• application form</li> <li>• 2 pcs. 2x2 inches photo (white background)</li> <li>• Passport</li> <li>• Fee of USD120 (every 3months)</li> </ul>
ACR Card / Alien Card – <i>mandated by the Philippine Bureau of Immigration</i>	Requirements <ul style="list-style-type: none"> <li>• passport</li> <li>• Fee of USD65 (good for 1 year)</li> </ul>
Visa Extension	Requirements <ul style="list-style-type: none"> <li>• application form</li> <li>• 1 pc. 2x2 inches photo (white background)</li> <li>• passport</li> <li>• Fee of USD60/month</li> </ul>
Estimated living coast per student per quarter (3months)	USD160 – Off-campus accommodation USD600 – Meal <i>*Accommodations are walking distance to and from the campus</i>

## ACCOMMODATION/ HOUSING

### Recognized Accommodation

#### **Intramuros Campus:**

##### **Zen Towers (Condominium type)**

- Address: 1111 Natividad A. Lopez St., cor. San Marcelino St., Ermita Manila (right across SM Manila and Manila City Hall; walking distance to Mapua Intramuros Campus)
- Tel. No.: +63 (02)526-4855
- Website: [www.zentowers.com.ph](http://www.zentowers.com.ph)
- Rate: USD800 – USD890/month (4 to 6 persons)

##### **Madrigal Dormitory (Dorm type)**

- Address: #4 Cabildo St., Cor. Sta. Clara St., Intramuros, Manila
- Tel. No.: +63 (02) 523-3629
- Website: <http://www.madrigalproperties.com>
- Rate: USD135/ month per person

##### **Herald Building Dorm and Apt.**

- Address: 61 Muralla St., Intramuros, Manila
- Tel. No.: +63 (02) 310-3103
- Rate: USD150/ month per person



## ACCOMMODATION/ HOUSING

Recognized Accommodation

### **Makati Campus**

#### **Lub D Phillippes Makati**

- 7833 Makati Avenue, Barangay Poblacion, Makati City
- Tel. No.: +63 (02) 5416358/ +63917 6335742
- Website: <https://www.lubd.com//>
- Rate: USD300-USD500/ month per person

## LOGISTICS

Airport pick-up	Staff from Mapúa will pick-up the student at the airport and will then be accompanied to the dormitory.
Activities prior to classes	<ul style="list-style-type: none"> <li>• Orientation</li> <li>• Meet and greet with student buddy</li> <li>• Registration</li> <li>• Processing of school ID</li> <li>• Campus tour</li> <li>• Proper endorsement to respective school/department</li> </ul>
Special Study Permit (SSP) & Alien Card Application	To be assisted by Mapúa Staff
Visa Extension	To be assisted by Mapúa Staff
Monitoring	Mapúa staff shall monitor the status of the student all throughout his/her stay in the University
Before Exit	<p>Student is required to;</p> <ul style="list-style-type: none"> <li>• Complete the school clearance at Mapúa for the processing of his/her Transcript of Records</li> <li>• Accomplish student exchange (inbound) evaluation form</li> </ul>
Issuance of Academic Transcript	Mapúa shall send the original academic transcript directly to the International Affairs Office of the student's Home University approximately fifteen (15) days after the program.